



Document Name:	MMFHL Member Teams Bid Requirements
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1.0 Regulation

Member Teams BID REQUIREMENTS

The League's four teams will be awarded through an evaluation of submitted bids from interested groups who must meet specific bid criteria. Teams will be awarded terms of two years, upon conclusion of which, they must re-apply. Hockey Nova Scotia has the right to revoke membership upon completion of this term. Teams will be evaluated during this period to ensure they adhere to all aspects of the bid solicitation requirements and Hockey Nova Scotia policies and procedures.

2.0 Policy

The following information must be submitted by applicants seeking to operate a team within the Maritime Major Female Hockey League MMFHL:

- Are you an existing, operating franchise?
 - If YES, please see F20.19 Renewal Requirements
- The structure of proposed franchise ownership:
 - Corporate
 - Community Based Organization
 - Other (Explain)
- Names, addresses, occupations and titles of the franchise executives. Please identify those executive members who would hold ownership positions.
- A summary of executive experience in administration of a hockey association, team or league, or other sports association, team or league.
- Completed Criminal Record Check for all proposed executive members. Please note, that should an additional executive position be created or filled after the franchise has been awarded, a Criminal Record Check must be submitted to Hockey Nova Scotia prior to that individual assuming executive responsibilities.
- Is coaching staff committed (YES / NO)?
 - If YES, please identify coaches, together with credentials and experience.



- If NO, please describe coach selection process that will be followed. Please note that all coaches must meet the standards set by HNS.
- Name and address of home arena and provide commitment for ice, including times for both games and practices.
- A brief explanation as to why your organization is applying for the franchise, and what the goal of operating a franchise would be.
- A proposed budget for operation of the franchise, detailing all anticipated operating costs and potential sources of revenue. Use the budget template supplied by HNS in this package as Appendix A – Financial Reporting Template.
- List of any identified and committed sponsors, including financial amounts and length of sponsorship term.
- If sponsors are not committed, do you intent to recruit any? What is your financial goal in terms of sponsorship funding?
- Proposed name of team.
- Three (3) choices of uniform color, in order of preference for a new team to the league, or for an existing team that wishes to change colors. Otherwise, existing teams will retain their established uniform colors.
- Certified cheque or bank draft in the amount of \$1000.00 payable to Hockey Nova Scotia, representing a franchise performance bond. Should your application not be successful, the bond will be returned, in full, without interest.
- Franchise operators agree to abide by the league format.
- Provide any further details considered relevant to this Bid/Renewal submission.